
ATHLETIC/EXTRACURRICULAR ACTIVITIES
CODE OF CONDUCT PROCEDURE
(ADM-P5131.8 b)
Milford Public School District

1.0 SCOPE:

- 1.1 This procedure provides specific guidelines to be followed by all students who represent their various schools in the field of athletics and extracurricular activities.

The on-line version of the procedure is official. Therefore, all printed versions are unofficial copies.

2.0 RESPONSIBILITY:

- 2.1 Superintendent or designee
- 2.2 Building Administrators
- 2.3 Athletic Directors
- 2.4 All coaches (Head, Assistant and Volunteer)
- 2.5 All Advisors

Authorized Signature on File

Signature

Date

3.0 APPROVAL AUTHORITY:

- 3.1 Superintendent of Schools

4.0 DEFINITIONS:

- 4.1 Tobacco products: cigarettes, cigars and chewing tobacco.
- 4.2 Alcoholic beverages: beer, wine and any liquor products or beverages such as soda/punch containing liquor product.
- 4.3 Performance-enhancement drugs: illegal steroids.
- 4.4 Controlled substances: any and all medicines required by law to be prescribed by a physician.
- 4.5 Illegal drugs, including but not limited to, marijuana, controlled substances and controlled substances analogs.
- 4.6 Drug Paraphernalia: includes any utensil or item which in the school's judgment, can be associated with the use of drugs, alcohol, or mood-altering substances. Examples include, but are not limited to, roach clips, pipes, bowls, crack vials, miniature cocaine spoons and tobacco rolling paper.
- 4.7 Probation: This is a trial period during which an athlete remains part of the team or a member remains part of a club or activity. The student attempts to correct his/her deficiencies within a prescribed time. The student will not be able to participate in contests, meetings or events involving other schools during this time.
- 4.8 Suspension: An action that denies a student participation in athletics or extracurricular activities for a period of time. In cases where an athletic suspension carries over into

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his/her next sports season, it reverts to a probationary period provided the athlete completes that entire sports season.

- 4.9 In Season: "Athletics": Begins with the first CIAC allowed practice day and ends with the awards ceremony for that sport.

"Extracurricular activities": Begins with the first practice day and ends with any awards or closing ceremony for that activity.

- 4.10 Out of Season: Any time "not in season".

- 4.11 Substance analogs: A chemical with a similar structure to another but differing slightly in composition.

5.0 PROCEDURE:

- 5.1 All students choosing to participate in athletic programs or extracurricular activities shall be given a copy of this code, and by virtue of their continued voluntary participation, shall agree to conduct themselves in accordance with the code. Whether occurring in - or out-of-season, students who violate the conduct code, either on school grounds, at a school sponsored activity, or off school grounds, will be subject to progressive disciplinary action including, but not limited to, probation, suspension and permanent ineligibility for interscholastic competition in the Milford Public Schools.

- 5.2. The head coach or advisor, a building administrator and/or the athletic director will determine (as appropriate) disciplinary action resulting from violation of Milford Public Schools athletic/extracurricular activities rules within five (5) school days of learning of the violation.

5.2.1 In addition, students who voluntarily come forth seeking help for substance abuse problems may be granted immunity for the first offense from disciplinary sanctions under the athletic/extracurricular activities code if they go through with the assessment and enter a rehabilitation program.

- 5.3 Students and parents will be notified with reasons for, and types of, disciplinary actions. A grievance procedure, as described in the Student Athletic/Extracurricular Activities Handbook, will be followed for any student excluded from an activity, if so requested in writing to the building principal or designee within five (5) school business days.

- 5.4 A student in the Milford Public School District will not use, consume, possess or sell/distribute:

- 5.4.1 alcoholic beverages
- 5.4.2 cigarettes, or tobacco of any form
- 5.4.3 illegal drugs, including, but not limited to marijuana, controlled substances and controlled substance analogs
- 5.4.4 drug paraphernalia related to, but not limited to, the use of illegal drugs and the abuse of prescription or non-prescription drugs.
- 5.4.5 performance-enhancement drugs (including anabolic steroids)

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- 5.5 Any student athlete or club/activity member possessing, selling/distributing, consuming and/or using any of the items listed in 5.4.1-5.4.5 shall be subject to the following disciplinary actions:
- 5.5.1 First Violation:
 - 5.5.1.1 During school year: The student will be suspended from the activity for fourteen (14) calendar days.
 - 5.5.1.2 Out of school year: – The student will be placed on probation for a minimum of fourteen (14) calendar days at the beginning of the following school year.
 - 5.5.2 Second Violation:
 - 5.5.2.1 Whether in season or out of season, will result in suspension from all sports/activities in the Milford Public Schools for thirty (30) calendar days from the date of the second violation.
 - 5.5.3 Third Violation:
 - 5.5.3.1 Whether in season or out of season, will result in suspension from sports/activities in the Milford Public Schools for one (1) calendar year.
 - 5.5.4 Fourth Violation:
 - 5.5.4.1 Whether in season or out of season, will result in permanent ineligibility for any extracurricular activities in the Milford Public Schools.
- 5.6 Any student involved in theft or possession of stolen property, hazing/harassment and/or any criminal acts shall be subject to the following disciplinary actions:
- 5.6.1 First Violation:
 - 5.6.1.1 During school year: The student will be suspended from the activity for fourteen (14) calendar days.
 - 5.6.1.2 Out of school year - The student will be placed on probation for a minimum of fourteen (14) calendar days at the beginning of the following school year.
 - 5.6.2 Second Violation:
 - 5.6.2.1 Whether in season or out of season, will result in suspension from all activities in the Milford Public Schools for thirty (30) calendar days from the date of the second violation.
 - 5.6.3 Third Violation:
 - 5.6.3.1 Whether in season or out of season, will result in suspension from sports/activities in the Milford Public Schools for one (1) calendar year.
 - 5.6.4 Fourth Violation:
 - 5.6.4.1 Whether in season or out of season, will result in permanent ineligibility for any extracurricular activities in the Milford Public Schools.

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- 5.7 Any student athlete or activity/club member suspended or expelled from school for disciplinary reasons, for any length of time, the student will be:
- 5.7.1 Barred from participation in activities during the term of the suspension/expulsion.
 - 5.7.2 Placed on probation for seven (7) calendar days.
 - 5.7.3 Subsequent school suspensions or expulsion(s) will result in suspension from all activities in the Milford Public Schools for up to one calendar year; 365 consecutive days.
 - 5.7.4 Students receiving school suspension(s) or expulsion(s) may be subject to removal from leadership role of their clubs/activities.
 - 5.7.5 Should an athlete be on athletic suspension at the conclusion of a sports season, the athlete will forfeit the privilege of earning a school letter, certificate or any other school athletic award.
- 5.8 Students, shall, at all times, behave in a manner that conveys respect for all individuals. Acts of harassment or hazing will not be tolerated.
- 5.9 Any action or behavior that necessitates the imposition of team or school discipline or the committing of criminal acts outside the school will be viewed as a violation of the Athletic/Extracurricular Activities Code.
- 5.10 A student athlete/club/activities member will abide by specific written rules formulated by the coach or advisor, submitted in writing, approved by the principal and distributed to all athletes/club activities members and their parent(s)/guardian(s) at the beginning of the respective sport/activities season. Those pieces will be consistent with this Athletic/Extracurricular Activities Code of Conduct procedure.
- 5.11 Athletic/clubs/activities suspensions or probations which have been imposed by other school districts on students transferring into the Milford Public Schools will be honored.

6.0 ASSOCIATED DOCUMENTS:

- 6.1 Athletic Code of Conduct for Milford Public Schools
- 6.2 Milford Public Schools Handbook
- 6.3 Student Athlete Handbook
- 6.4 Administrative Policy #5114 Suspension/Expulsion: Due Process
- 6.5 Administrative Policy #5131.6 Alcohol, Drugs and Tobacco
- 6.6 Administrative Policy #5131.7 Weapons and Dangerous Instruments

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- 6.7 Administrative Policy #5131.8 Off-School Misconduct
- 6.8 Administrative Policy #5131.9 Assaults/Threats
- 6.9 Administrative Policy #5131.91 Hazing
- 6.10 Administrative Policy #5144 Discipline/Punishment
- 6.11 Administrative Policy #6145.2 Interscholastic Athletics
- 6.12 Connecticut General Statutes

7.0 RECORD RETENTION TABLE:

<u>Identification</u>	<u>Storage</u>	<u>Retention</u>	<u>Disposition</u>	<u>Protection</u>
School imposed suspension letters	Student file	4 years or duration of high school years	Shred	File cabinet
School imposed expulsion letter	Student file	4 years or duration of high school years	Shred	File cabinet
Athletic suspension letter	Student file and Athletic Director's file	4 years or duration of high school years	Shred	File cabinet

NOTE: In cases where suspension/expulsion has been imposed to a student due to weapon-related issues, those letters will not be expunged from the student's file; they will remain part of the file forever.

8.0 REVISION HISTORY:

<u>Date:</u>	<u>Revision #:</u>	<u>Description of Revision:</u>
08/14/2006	A	Initial Release
01/26/2009	B	Add, change, delete language in sections 4.0, 5.0.

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